



## Teaching Time Academy Inc. 2

### *Tuition & Withdrawal Policy*

2025-2026

#### **1. Step Up For Kids Scholarships - 10 Day Rule**

If a student enrolled at teaching Time Academy Inc. 2 withdraws within the **10 calendar days** stipulated by Step Up For Kids, the school is entitled to receive **100% of the quarter's payment from Step Up For Kids**

#### **2. Transcripts & Records**

Official transcriptions will not be released to parents or guardians until financial obligations have been satisfied, and the invoice has been approved. Parents/guardians may request an **uncertified copy of student academic records**; however, the **original certified academic record** will be held by Teaching Time Academy Inc. 2 until payments clearance is confirmed.

#### **3. Transfer to Another Private School**

If a student transfers to another private school **after the 10 calendar days** stipulated by Step Up For Kids, Teaching Time Academy Inc. 2 is entitled to receive **100% of the tuition** for that period. Tuition **will not be shared** with the transferring school.

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*Principal*  
1066 Plaza Dr,  
Kissimmee, FL 34743  
(689) 299-5402 Tel.

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*Print Name*

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*Parent Signature*